



A T M E[®]
College of Engineering



Affiliated to VTU, Belagavi; Approved by AICTE, New Delhi and recognized by Government of Karnataka
Programs accredited by NBA, New Delhi – CV, EC, EE and ME
(Validity: 2022-23 to 2024-25)

MINUTES OF MEETING

Date: 22-07-2023

Meeting held from 1:20 PM to 2:00 PM

Agenda:

- Welcoming
- Updates about happenings after the previous meeting.
- Plan of Action for the upcoming event

Minutes of meeting

- Chairperson welcomed the coordinators.
- Chairperson asked about the tentative dates for the conduction of events as per plan of action for the year 2023-24. She told the member secretary to take the dates before 25th July, as it needs to be submitted to HOI.
- Lavanya N informed that she has conducted one event and the other will be conducted for 4th semester students after discussing with AFH coordinator. She has also informed the dept. coordinators to inform the students to upload the participation certificates of previous event at the earliest.
- Swapna H informed that as per previous meeting discussion, she has sent a mail to Sakra world hospital and not yet received the reply. As soon as she gets a reply, she will conduct the event.
- Bhanu Priya J was informed to conduct the event on Power of Mind by discussing with Vittal Shetty, Product line Manager, Founder, karma Yoga Society, Mysore in the first week of August.
- Shruthi H G informed that she will conduct the event with Dr. Shakuntala C through which the stationary may be given to the students of Government high school. Chairperson mentioned that, the event was planned before the commencement of the academic year for school children and hasn't been executed so far. She informed Shruthi to conduct some other social outreach program.
- Chairperson informed that all the staff members should actively participate in the conduction of the event. She also told the members to work with cooperation. She mentioned that the active participation of students and staff will make a huge positive difference.
- Chairperson mention the coordinator has to submit the documents to Chairperson, after the due verification from the member secretary.
- Member secretary concluded the Meeting with a vote of thanks.

Dr. Bhagyashree S R
Chairperson
Women cell

ATME College of Engineering

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Sl. No	Faculty Name	Signature
1	Mrs. Priyanka N B	Priyanka N B
2	Ms. Swapna H	Swapna H
3	Mrs. Shruthi H G	Shruthi H G
4	Dr. Shakuntala C	ABSENT
5	Ms. Lavanya N	Lavanya N
6	Ms. Navya N	Navya N
7	Mrs. Pushpa P	Pushpa P
8	Mrs. Bhanu Priya J	Bhanu Priya J

2023.