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Document Title	Mentoring Handbook - Faculties			
Description	The objective of the policy is set the process and guidelines for mentoring of students by faculty. Through mentoring, students will have a guide who can make a positive impact through regular and progressive interactions.			
Created By	ATME College of Engineering			
Date Created	30th July 2019			
Approving Authority	Governing Council			
Approval Date	30th March 2021			
Implementation Responsibility	Dean Student Affairs			
Version Number	Modified By	Description of Modifications	Status	Date Modified

Document Title	Mentoring Handbook - Students			
Description	The objective of the policy is set the responsibilities for the students and the expectations from them pertaining to mentoring.			
Created By	ATME College of Engineering			
Date Created	30th July 2019			
Approving Authority	Governing Council			
Approval Date	30th March 2021			
Implementation Responsibility	Dean Student Affairs			
Version Number	Modified By	Description of Modifications	Status	Date Modified

Document Title	Code of Conduct and Ethics Policy			
Description	The aim of this policy is to provide a clear framework with which all the Members of the Governing body, Administrators, Teaching and Non-Teaching staff, Students are expected to conduct themselves.			
Created By	ATME College of Engineering			
Date Created	30th July 2019			
Approving Authority	Governing Council			
Approval Date	30th March 2021			
Implementation Responsibility	The Principal			
Version Number	Modified By	Description of Modifications	Status	Date Modified

Document Title	e-Governance Policy
Description	The objective of the policy is to to enhance the quality of governance by effective participation, increased transparency, and actionable accountability in academics and administration. The policy also aims at providing reliable information source to ensure that all important communications / circulars notices reach the stakeholders any time anywhere in an Eco-friendly way.
Created By	ATME College of Engineering
Date Created	30th July 2019
Approving Authority	Governing Council

Approval Date	30th March 2021			
Implementation Responsibility	The Principal and Administrative Officer			
Version Number	Modified By	Description of Modifications	Status	Date Modified

Document Title	Examination Policy
Description	The objective of the policy is to establish and develop highly efficient, transparent and disciplined system for conducting examination to evaluate the students as per the Regulation of affiliating university. It also aims at improving the standard and quality of examination and evaluation.
Created By	ATME College of Engineering
Date Created	30th Jan 2021

Approving Authority	Governing Council			
Approval Date	30th March 2021			
Implementation Responsibility	The Principal, Dean Academics / Controller of Examination			
Version Number	Modified By	Description of Modifications	Status	Date Modified

Document Title	Gender Equity Policy
Description	The policy aims at creating a campus that promotes a culture of respect and equality among all without gender discrimination.

Document Title	Grievance and Redressal Policy			
Description	The objective of the Grievance Redressal Policy is to formulate an accountable, responsible, and user-friendly Procedures, Process and Systems so that all the stakeholders can maintain a harmonious educational atmosphere in the institute. Grievance Redressal Policy has been framed for the redressal of the problems reported by all the Stakeholders of the Institute.			
Created By	ATME College of Engineering			
Date Created	30 th July 2019			
Approving Authority	Governing Council			
Approval Date	30 th March 2021			
Implementation Responsibility	Chairman (Grievance and Redressal Committee)			
Version Number	Modified By	Description of Modifications	Status	Date Modified

Document Title	Information and Communication (ICT) Policy			
Description	To policy aims at providing access to all the stakeholders of the Institute to relevant information and excellent services while improving governance using ICT. The policy promotes the application of ICT to enhance administrative efficiency to optimize learning experiences and to innovate.			
Created By	ATME College of Engineering			
Date Created	30th July 2019			
Approving Authority	Governing Council			
Approval Date	30th March 2021			
Implementation Responsibility	Dean Academics and Heads of Departments			
Version Number	Modified By	Description of Modifications	Status	Date Modified

Document Title	Infrastructure Policy			
Description	Its scope of the policy is wider and is about a congenial atmosphere meticulously created through such Infrastructure facilities that are capable of housing all the relevant requirements in the best possible manner and are maintained as per the need of the hour in the best possible way. It also aims at creating the best of the Infrastructure.			
Created By	ATME College of Engineering			
Date Created				
Approving Authority	Governing Council			
Approval Date	30th March 2021			
Implementation Responsibility	The Management / The Principal			
Version Number	Modified By	Description of Modifications	Status	Date Modified

Document Title	Infrastructure Utilization and Maintenance Policy
Description	The policy aims at establishing safe and optimal utilization of the infrastructure for the maintenance of various infrastructural facilities are presented in this document.
Created By	ATME College of Engineering
Date Created	30th July 2019
Approving Authority	Governing Council
Approval Date	30th March 2021
Implementation Responsibility	The Principal and Head of Maintenance

Version Number	Modified By	Description of Modifications	Status	Date Modified

Document Title	Campus Placement Policy
Description	The purpose of the placement policy is to define the overall structure & processes of the placement cell, and to structure the roles & responsibilities of the teams working on this process of placement cell.
Created By	ATME College of Engineering
Date Created	30th July 2019
Approving Authority	Governing Council

Approval Date	30th March 2021			
Implementation Responsibility	Head, Career Guidance and Placement.			
Version Number	Modified By	Description of Modifications	Status	Date Modified

Document Title	Disabled-friendly & Barrier free environment Policy
Description	This Policy shall be applicable to all the “Qualified Individuals with a disability” among the Institute’s Academic Staff (both teaching and non-teaching), Administrative & Supporting staff and all the students.
Created By	ATME College of Engineering

Date Created	30th July 2019			
Approving Authority	Governing Council			
Approval Date	30th March 2021			
Implementation Responsibility	Administrative Officer			
Version Number	Modified By	Description of Modifications	Status	Date Modified

Document Title	Reservation Policy in Admission
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Document Title	Staff Recruitment Policy			
Description	This Policy will deal with all recruitment related activities of staff either on permanent or on contract/visiting/temporary basis for the effective and efficient functioning of the college.			
Created By	ATME College of Engineering			
Date Created				
Approving Authority	Governing Council			
Approval Date	30th March 2021			
Implementation Responsibility	Chairman, The Staff Recruitment Committee			
Version Number	Modified By	Description of Modifications	Status	Date Modified
