Document Title	Employees Appraisal Policy							
Description	developmen relation to	The purpose of the policy is to review regularly employee's work, development needs and career aspirations of members of Faculty in relation to the requirements of their Department, College and the University's plans and to take appropriate steps to realize their potential.						
Created By	ATME Coll	ege of Engineering						
Date Created	1st Aug 2016	5						
Approving Authority	Governing (Governing Council						
Approval Date	30 th March	30 th March 2021						
Implementation Responsibility	The Princip	al						
Version Number	Modified By	Description of Modifications	Status	Date Modified				

Document Title	Mentoring Handbook - Faculties							
Description	of students	The objective of the policy is set the process and guidelines for mentoring of students by faculty. Through mentoring, students will have a guide who can make a positive impact through regular and progressive interactions.						
Created By	ATME Colle	ege of Engineering						
Date Created	30 th July 201	19						
Approving Authority	Governing (Governing Council						
Approval Date	30 th March 2	30 th March 2021						
Implementation Responsibility	Dean Studen	nt Affairs						
Version Number	Modified By	Description of Modifications	Status	Date Modified				

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Document Title	Mentoring Handbook - Students						
Description		ve of the policy is set the responsibilities fitions from them pertaining to mentoring.	for the st	udents and			
Created By	ATME Coll	ege of Engineering					
Date Created	30 th July 20	30 th July 2019					
Approving Authority	Governing (Governing Council					
Approval Date	30 th March	2021					
Implementation Responsibility	Dean Stude	nt Affairs					
Version Number	Modified By	Description of Modifications Status					

Document Title	Code of Con	Code of Conduct and Ethics Policy					
Description	Members of	The aim of this policy is to provide a clear framework with which all the Members of the Governing body, Administrators, Teaching and Non-Feaching staff, Students are expected to conduct themselves.					
Created By	ATME Coll	TME College of Engineering					
Date Created	30 th July 20	30 th July 2019					
Approving Authority	Governing	Governing Council					
Approval Date	30 th March	30 th March 2021					
Implementation Responsibility	The Princip	The Principal					
Version Number	Modified By	Description of Modifications	Status	Date Modified			

Document Title	e-Governance Policy
Description	The objective of the policy is to to enhance the quality of governance by effective participation, increased transparency, and actionable accountability in academics and administration. The policy also aims at providing reliable information source to ensure that all important communications / circulars notices reach the stakeholders any time anywhere in an Eco-friendly way.
Created By	ATME College of Engineering
Date Created	30 th July 2019
Approving Authority	Governing Council

Approval Date	30 th March 2021						
Implementation Responsibility	The Principal and Administrative Officer						
Version Number	Modified By	Description of Modifications	Status	Date Modified			

Document Title	Examination Policy
Description	The objective of the policy is to establish and develop highly efficient, transparent and disciplined system for conducting examination to evaluate the students as per the Regulation of affiliating university. It also aims at improving the standard and quality of examination and evaluation.
Created By	ATME College of Engineering
Date Created	30 th Jan 2021

Approving Authority	Governing Co	Governing Council					
Approval Date	30 th March 20	30 th March 2021					
Implementation Responsibility	The Principal	, Dean Academics / Controller of Exan	nination				
Version Number	Modified By	Description of Modifications	Status	Date Modified			

Document Title	Gender Equity Policy
Description	The policy aims at creating a campus that promotes a culture of respect and equality among all without gender discrimination.

Created By	ATME Coll	ege of Engineering		
Date Created	30 th Jan 202	21		
Approving Authority	Governing (Council		
Approval Date	30 th March	2021		
Implementation Responsibility	CICC Chair	rman (College)		
Version Number	Modified By	Description of Modifications	Status	Date Modified

Document Title	The Green	Campus Policy		
Description	curricular	will lead to formulation of certain procedu and extracurricular practices that enco he Institute to take the lead in creating posi	ırage all	the stake
Created By	ATME Coll	ege of Engineering		
Date Created	30 th July 20	19		
Approving Authority	Governing (Council		
Approval Date	30 th March	2021		
Implementation Responsibility	Dean Stude	nt Affairs		
Version Number	Modified By	Description of Modifications	Status	Date Modified
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Document Title	Grievance	and Redressal Policy			
Description	accountable Systems so educational been frame	The objective of the Grievance Redressal Policy is to formulate an accountable, responsible, and user-friendly Procedures, Process and Systems so that all the stakeholders can maintain a harmonious educational atmosphere in the institute. Grievance Redressal Policy has been framed for the redressal of the problems reported by all the Stakeholders of the Institute.			
Created By	ATME Coll	ege of Engineering			
Date Created	30 th July 20	19			
Approving Authority	Governing (Governing Council			
Approval Date	30 th March	30 th March 2021			
Implementation Responsibility	Chairman (Grievance and Redressal Committee)			
Version Number	Modified By	Description of Modifications	Status	Date Modified	

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Document Title	Information	n and Communication (ICT) Policy			
Description	relevant infusing ICT.	To policy aims at providing access to all the stakeholders of the Institute to relevant information and excellent services while improving governance using ICT. The policy promotes the application of ICT to enhance administrative efficiency to optimize learning experiences and to innovate.			
Created By	ATME Coll	ege of Engineering			
Date Created	30 th July 20	30 th July 2019			
Approving Authority	Governing (Governing Council			
Approval Date	30 th March	30 th March 2021			
Implementation Responsibility	Dean Acade	emics and Heads of Departments			
Version Number	Modified By	Description of Modifications	Status	Date Modified	

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Document Title	Infrastructu	Infrastructure Policy				
Description	meticulously of housing are maintai	Its scope of the policy is wider and is about a congenial atmosphere meticulously created through such Infrastructure facilities that are capable of housing all the relevant requirements in the best possible manner and are maintained as per the need of the hour in the best possible way. It also aims at creating the best of the Infrastructure.				
Created By	ATME Coll	TME College of Engineering				
Date Created						
Approving Authority	Governing (Governing Council				
Approval Date	30 th March	30 th March 2021				
Implementation Responsibility	The Manag	ement / The Principal				
Version Number	Modified By	Description of Modifications	Status	Date Modified		

Document Title	Infrastructure Utilization and Maintenance Policy
Description	The policy aims at establishing safe and optimal utilization of the infrastructure for the maintenance of various infrastructural facilities are presented in this document.
Created By	ATME College of Engineering
Date Created	30 th July 2019
Approving Authority	Governing Council
Approval Date	30 th March 2021
Implementation Responsibility	The Principal and Head of Maintenance

Version Number	Modified By	Description of Modifications	Status	Date Modified

Document Title	Campus Placement Policy
Description	The purpose of the placement policy is to define the overall structure & processes of the placement cell, and to structure the roles & responsibilities of the teams working on this process of placement cell.
Created By	ATME College of Engineering
Date Created	30 th July 2019
Approving Authority	Governing Council

Approval Date	30 th March 2021					
Implementation Responsibility	Head, Career Guidance and Placement.					
Version Number	Modified By	Description of Modifications	Status	Date Modified		

Document Title	Disabled-friendly & Barrier free environment Policy
Description	This Policy shall be applicable to all the "Qualified Individuals with a disability" among the Institute's Academic Staff (both teaching and non-teaching), Administrative & Supporting staff and all the students.
Created By	ATME College of Engineering

Date Created	30 th July 2019					
Approving Authority	Governing (Governing Council				
Approval Date	30 th March	0 th March 2021				
Implementation Responsibility	Administrat	dministrative Officer				
Version Number	Modified By	Description of Modifications	Status	Date Modified		

Document Title	Reservation Policy in Admission
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Description	The policy aims at providing social justice to deprived section of the people and empowering the marginalized sections and ensuring their participation in the decision-making process of the State. The policy also aims at equal opportunities for differently abled person.				
Created By	ATME Coll	ATME College of Engineering 30 th July 2019 Governing Council 30 th March 2021			
Date Created	30 th July 20				
Approving Authority	Governing (
Approval Date	30 th March				
Implementation Responsibility The Management					
Version Number	Modified By	Description of Modifications	Status	Date Modifie	

Document Title	Resource Mobilization Policy						
Description		The objective of the policy is to mobilize the available resources efficiently and effectively and generating the revenue					
Created By	ATME Coll	TME College of Engineering					
Date Created							
Approving Authority	Governing (Governing Council					
Approval Date	30 th March	0 th March 2021					
Implementation Responsibility	The Manag	The Management					
Version Number	Modified By	Status	Date Modified				

Document Title	Staff Recruitm	nent Policy				
Description	This Policy will deal with all recruitment related activities of staff either on permanent or on contract/visiting/temporary basis for the effective and efficient functioning of the college.					
Created By	ATME College	ATME College of Engineering				
Date Created						
Approving Authority	Governing Cou	Governing Council				
Approval Date	30 th March 2021					
Implementation Responsibility	Chairman, The	e Staff Recruitment Committee				
Version Number	Modified By	Description of Modifications	Status	Date Modified		
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