<b>Document Title</b>	Employees Appraisal Policy						
Description	development relation to	The purpose of the policy is to review regularly employee's work, development needs and career aspirations of members of Faculty in relation to the requirements of their Department, College and the University's plans and to take appropriate steps to realize their potential.					
Created By	ATME Coll	ege of Engineering					
Date Created	1st Aug 2016	5					
Approving Authority	Governing	Council					
Approval Date	30 <sup>th</sup> March	30 <sup>th</sup> March 2021					
Implementation Responsibility	The Princip	The Principal					
Version Number	Modified By	Description of Modifications	Status	Date Modified			

Document Title	Montoring	Handbook Faculties				
Document Title		Mentoring Handbook - Faculties				
Description	of students	The objective of the policy is set the process and guidelines for mentoring of students by faculty. Through mentoring, students will have a guide who can make a positive impact through regular and progressive interactions.				
Created By	ATME Coll	ege of Engineering				
Date Created	30 <sup>th</sup> July 20	19				
Approving Authority	Governing (	Council				
Approval Date	30 <sup>th</sup> March	30 <sup>th</sup> March 2021				
Implementation Responsibility	Dean Stude	nt Affairs				
Version Number	Modified By	Description of Modifications	Status	Date Modified		

Document Title	Mentoring 1	Mentoring Handbook - Students				
Description		The objective of the policy is set the responsibilities for the students and the expectations from them pertaining to mentoring.				
Created By	ATME Coll	ege of Engineering				
Date Created	30 <sup>th</sup> July 20	19				
Approving Authority	Governing	Council				
Approval Date	30 <sup>th</sup> March	2021				
Implementation Responsibility	Dean Stude	nt Affairs				
Version Number	Modified By	Description of Modifications	Status	Date Modified		

				1		
Document Title	Code of Conduct and Ethics Policy					
Description	Members o	The aim of this policy is to provide a clear framework with which all the Members of the Governing body, Administrators, Teaching and Non-Teaching staff, Students are expected to conduct themselves.				
Created By	ATME Coll	ege of Engineering				
Date Created	30 <sup>th</sup> July 20	19				
Approving Authority	Governing (	Council				
Approval Date	30 <sup>th</sup> March	30 <sup>th</sup> March 2021				
Implementation Responsibility	The Princip	The Principal				
Version Number	Modified By	Description of Modifications	Status	Date Modified		

Document Title	e-Governan	ice Policy					
Description	effective accountabil providing communica	The objective of the policy is to to enhance the quality of governance by effective participation, increased transparency, and actionable accountability in academics and administration. The policy also aims at providing reliable information source to ensure that all important communications / circulars notices reach the stakeholders any time anywhere in an Eco-friendly way.					
Created By	ATME Coll	ege of Engineering					
Date Created	30 <sup>th</sup> July 20	19					
Approving Authority	Governing	Council					
Approval Date	30 <sup>th</sup> March	30 <sup>th</sup> March 2021					
Implementation Responsibility	The Princip	oal and Administrative Officer					
Version Number	Modified By	Description of Modifications	Status	Date Modified			

Document Title	Examinatio	Examination Policy				
Description	transparent evaluate the	The objective of the policy is to establish and develop highly efficient, transparent and disciplined system for conducting examination to evaluate the students as per the Regulation of affiliating university. It also aims at improving the standard and quality of examination and evaluation.				
Created By	ATME Coll	ege of Engineering				
Date Created	30 <sup>th</sup> Jan 202	21				
Approving Authority	Governing	Governing Council				
Approval Date	30 <sup>th</sup> March	30 <sup>th</sup> March 2021				
Implementation Responsibility	The Princip	The Principal, Dean Academics / Controller of Examination				
Version Number	Modified By	Description of Modifications	Status	Date Modified		

Document Title	Gender Equ	nity Policy					
Description		The policy aims at creating a campus that promotes a culture of respect and equality among all without gender discrimination.					
Created By	ATME Coll	ege of Engineering					
Date Created	30 <sup>th</sup> Jan 202	1					
Approving Authority	Governing (	Council					
Approval Date	30 <sup>th</sup> March	2021					
Implementation Responsibility	CICC Chai	rman (College)					
Version Number	Modified By	Description of Modifications	Status	Date Modified			

Document Title	The Green	Campus Policy					
Description	curricular	The policy will lead to formulation of certain procedures, process and co- curricular and extracurricular practices that encourage all the stake holders of the Institute to take the lead in creating positive change.					
Created By	ATME Coll	ege of Engineering					
Date Created	30 <sup>th</sup> July 20	19					
Approving Authority	Governing (	Council					
Approval Date	30 <sup>th</sup> March	2021					
Implementation Responsibility	Dean Stude	Dean Student Affairs					
Version Number	Modified By	Description of Modifications	Status	Date Modified			

Document Title	Grievance and Redressal Policy						
Description	accountable Systems so educational been frame	The objective of the Grievance Redressal Policy is to formulate an accountable, responsible, and user-friendly Procedures, Process and Systems so that all the stakeholders can maintain a harmonious educational atmosphere in the institute. Grievance Redressal Policy has been framed for the redressal of the problems reported by all the Stakeholders of the Institute.					
Created By	ATME Coll	ege of Engineering					
Date Created	30 <sup>th</sup> July 20	19					
Approving Authority	Governing	Governing Council					
Approval Date	30 <sup>th</sup> March	30 <sup>th</sup> March 2021					
Implementation Responsibility	Chairman (	Chairman (Grievance and Redressal Committee)					
Version Number	Modified By	Description of Modifications	Status	Date Modified			

Document Title	Information	Information and Communication (ICT) Policy				
Description	to relevan	To policy aims at providing access to all the stakeholders of the Institute to relevant information and excellent services while improving governance using ICT. The policy promotes the application of ICT to enhance administrative efficiency to optimize learning experiences and to innovate.				
Created By	ATME Coll	ege of Engineering				
Date Created	30 <sup>th</sup> July 202	19				
Approving Authority	Governing (	Governing Council				
Approval Date	30 <sup>th</sup> March	30 <sup>th</sup> March 2021				
Implementation Responsibility	Dean Acade	Dean Academics and Heads of Departments				
Version Number	Modified By	Description of Modifications	Status	Date Modified		

Document Title	Infrastructu	ure Policy				
Description	meticulously capable of manner and	Its scope of the policy is wider and is about a congenial atmosphere meticulously created through such Infrastructure facilities that are capable of housing all the relevant requirements in the best possible manner and are maintained as per the need of the hour in the best possible way. It also aims at creating the best of the Infrastructure.				
Created By	ATME Coll	ege of Engineering				
Date Created						
Approving Authority	Governing (	Council				
Approval Date	30 <sup>th</sup> March	30 <sup>th</sup> March 2021				
Implementation Responsibility	The Manag	The Management / The Principal				
Version Number	Modified By	Description of Modifications	Status	Date Modified		

Infrastructu	re Utilization and Maintenance Policy					
The policy aims at establishing safe and optimal utilization of the infrastructure for the maintenance of various infrastructural facilities are presented in this document.						
ATME Coll	ege of Engineering					
30 <sup>th</sup> July 201	19					
Governing (	Council					
30 <sup>th</sup> March 2	2021					
The Princip	al and Head of Maintenance					
Modified By	Description of Modifications	Status	Date Modified			
	The policy infrastructure presented in ATME Collector 30th July 2023 Governing (Coverning (Covernin	infrastructure for the maintenance of various infrastructure presented in this document.  ATME College of Engineering  30th July 2019  Governing Council  30th March 2021  The Principal and Head of Maintenance  Modified  Description of Modifications	The policy aims at establishing safe and optimal utilizati infrastructure for the maintenance of various infrastructural fapresented in this document.  ATME College of Engineering  30 <sup>th</sup> July 2019  Governing Council  30 <sup>th</sup> March 2021  The Principal and Head of Maintenance  Modified  Description of Modifications  Status			

Document Title	Campus Pla	ncement Policy		
Description	The purpose of the placement policy is to define the overall structure & processes of the placement cell, and to structure the roles & responsibilities of the teams working on this process of placement cell.			
Created By	ATME College of Engineering			
Date Created	30 <sup>th</sup> July 2019			
Approving Authority	Governing Council			
Approval Date	30 <sup>th</sup> March 2021			
Implementation Responsibility	Head, Career Guidance and Placement.			
Version Number	Modified By	Description of Modifications	Status	Date Modified

Document Title	Disabled-friendly & Barrier free environment Policy			
Description	This Policy shall be applicable to all the "Qualified Individuals with a disability" among the Institute's Academic Staff (both teaching and non-teaching), Administrative & Supporting staff and all the students.			
Created By	ATME College of Engineering			
Date Created	30 <sup>th</sup> July 2019			
Approving Authority	Governing Council			
Approval Date	30 <sup>th</sup> March 2021			
Implementation Responsibility	Administrative Officer			
Version Number	Modified By	Description of Modifications	Status	Date Modified

Document Title	Reservation	Policy in Admission			
Description	The policy aims at providing social justice to deprived section of the people and empowering the marginalized sections and ensuring their participation in the decision-making process of the State. The policy also aims at equal opportunities for differently abled person.				
Created By	ATME College of Engineering				
Date Created	30 <sup>th</sup> July 2019				
Approving Authority	Governing Council				
Approval Date	30 <sup>th</sup> March 2021				
Implementation Responsibility	The Management				
Version Number	Modified ByDescription of ModificationsStatusDate Modifie				

Document Title	Resource M	Iobilization Policy		
Document Title	ixesource w	Toomzation I oney		
Description	The objective of the policy is to mobilize the available resources efficiently and effectively and generating the revenue			
Created By	ATME College of Engineering			
Date Created				
Approving Authority	Governing Council			
Approval Date	30 <sup>th</sup> March 2021			
Implementation Responsibility	The Management			
Version Number	Modified By	Description of Modifications	Status	Date Modified

	1			
Document Title	Staff Recru	itment Policy		
Description	This Policy will deal with all recruitment related activities of staff either on permanent or on contract/visiting/temporary basis for the effective and efficient functioning of the college.			
Created By	ATME College of Engineering			
Date Created				
Approving Authority	Governing Council			
Approval Date	30 <sup>th</sup> March 2021			
Implementation Responsibility	Chairman, The Staff Recruitment Committee			
Version Number	Modified By	Description of Modifications	Status	Date Modified